

# ÉCOLE NOTRE DAME SCHOOL RE-ENTRY PLAN

2020-2021



August 31, 2020

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## Provincial Guidelines on Masks

Clarification by the province has been provided on in-class wearing of masks and mask requirements of visitors effective August 31st as follows:

- While in the school (**all areas in the school which are outside of the classroom**), all students in grades **4-12**, staff members and visitors will wear a non-medical mask. For clarity, a face shield is not considered a mask.
- Exceptions for students in grades 4-12, staff and visitors are listed including medical, mental or physical considerations. Students in grades 4-12 must wear a mask on the bus.
- Because this is a Public Health Order, unless outlined as an exception (i.e. medical, mental, physical considerations), a **refusal** by a parent/guardian to have their grade 4 - 12 child wear a mask **is not sufficient**. These instances will be referred to and handled by school administration.
- Should Ecole Notre Dame School community wish to allow students in grades 4-12, staff, or visitors, to **not** wear a mask in an area outside of the classroom (even if 2 meter distancing is observed), we must submit a plan (that sets out how physical distancing will be maintained) to the chief Medical Officer, and receive approval from the Chief Medical Officer, before proceeding. Any individuals interested in pursuing this avenue are encouraged to submit their intention to Mrs. Tellier-Phillips. She will then inform the senior administration (Central Office) who would assist with submitting the plan to the government from the division level. Working together makes more sense than just submitting a plan that may be a “surprise” to the Principal. We are here to make things make sense.

Quick access Covid Screening Questionnaire for all people entering the building:

<https://www.alberta.ca/assets/documents/edc-covid-19-screening-questionnaire-english.pdf>

## Teaching and Learning

### Family Choice - Review

In March, the Alberta government announced that in-person classes were cancelled indefinitely and students shifted to online learning. Students, families and staff across our Division did a great job navigating this sudden change. Since then, as new information has been released by the government, Ecole Notre Dame School has given you two updates in July, and three updates in August. These updates have included a general update on what is happening and

frequently asked questions that were relative to school-based re-entry. *This specific document will replace all previous documents and be posted on our website as the most current school-based re-entry document as of August 31st, 2020 (in light of the fact that the decision to postpone re-entry to September 8th has now been communicated as of August 27th).*

## Attendance / Student Arrival

Attendance will be taken at 9:00 a.m. each day to accommodate our staggered morning entry. 8:20 will be the approximate time in which the first bus arrives each morning. Staff will be supervising the bus area to welcome students as they arrive. Students will go straight to their assigned door and come into the school (mask on) where support staff will be at sanitizing stations located at each entrance and will assist students so that they know what to do. Staff will assist students to their classroom (we anticipate that the younger students will need more help with this during the first week, so staff will be in place to lead them safely to their classroom. This will become routine over time.

## Fees

In-person instruction school fees have not changed, with the exception of the \$5 technology fee which parents will not have to pay **if they choose online learning at the beginning of the school year**. If a family decides to have their child re-enter after starting on-line learning (November 16th and/or February 1st), we will **not** be asking them to pay a prorated portion of the technology fee. Here is the list of fees that parents choosing in-school learning at the beginning of the school year will be assessed:

STAR Catholic district is in the midst of transitioning from Maplewood to a new information management system called PowerSchool. Fees cannot be paid until our new PowerSchool information system is up and running. Updated fee information will be placed on our website as soon as possible. Last year's fees are posted there at this time and are very similar to this year's. We will let you know when PowerSchool is up and running, which we are told by Central Office should be by mid-September.

With regard to our user-pay programs (Preschool, Before and After School Care, and Kindercare), fees may be affected in that they will cost slightly **less** because the original entry plan date has changed. Also, please be cognizant that these program costs are mainly to pay for our staff that are hired for the programs (i.e. Mrs. Dunlop for Preschool, Out of School Care Coordination, Mrs. Foley for Kindercare, and support staff who are hired to directly care for students before and after school such as Mrs. Lapointe, Mrs. Sawiak, Mrs. Dunlop, and Mrs. Cornish). These fees are **OUTSIDE OF THE SCHOOL'S MAIN BUDGET, AS THESE ARE USER-PAY PROGRAMS**, so please be aware that a commitment must be made by parents to pay their fees **ON TIME**, at the dates listed below, so that we can, in turn, pay our workers as per schedule below:

For information about transportation fees, see transportation section of our website

## Hot Lunch

I am hopeful that we can come up with a plan that will allow for safe delivery of Hot Lunch. Please, also, be patient with that, as this is a program that will need to be restructured slightly in order to ensure safety. If PANDA and administration decide to continue the program, you will be informed as soon as possible, keeping in mind that the program normally runs approximately one day per week from October to May, inclusive. We will keep you posted, once PANDA reconvenes in September.

## In - Person Instruction Under Scenario 1

Students who attend school will be assigned to a class (cohort) where a classroom teacher will safely support their learning. If the student is registered in French Immersion, he/she will continue to receive instruction in that program. If a student needs to stay home due to illness, his/her classroom teacher will provide work to support his/her learning. The teacher will not provide online instruction.

If two or more individuals outside of the same cohort are required to come within 2 metres of one another for the purpose of instruction, practice, or undertaking examinations, masks will be required for staff and students in grades 4 through 12.

When planning activities, staff will ask themselves questions to determine the risk of the activities and whether they are allowed to proceed such as: Does the activity involve shared surfaces or objects frequently touched by hands? Can an activity be modified to increase opportunities for physical distancing? What is the frequency and possibility of cleaning high touch surfaces (e.g. electronic devices, instruments, equipment, toys)? Specific classroom safety plans will be shared by your classroom cohort teacher by Friday, September 4th.

## Music/Drama

Learning experiences involving unprotected, (without a mask or physical barrier) in-person singing, cheering or shouting or playing wind instruments will be postponed at this time. Alternatives that our Fine Arts teacher, Kira Romans, will be doing in order to allow for singing or recorder playing, will be to teach the students outside, use of percussion instruments, and use of ukuleles. Kira will be travelling from class to class to teach students rather than have students go to the music room. Specific information regarding music safety plans will be shared by Miss Romans.

## Online Instruction Under Scenario 1

Students who learn online will be part of an online learning group with an assigned teacher. This learning format will be through individual modules which will include directed activities and assignments that students will complete independently. The younger the child, the more guidance at home that will be needed, keeping in mind that a teacher will be assigned to their “online cohort” and they will be available to students during school hours each day (details to follow from STAR Catholic’s online teachers). As stated in the most recent online survey that closed on Sunday, August 30th, online teachers may not be a staff member from Ecole Notre Dame.

Online instruction will cover all the required areas of the provincial curriculum. Teaching will focus on the core subject areas (English Language Arts, Math, Science, Social Studies, and Religion). Instruction in French as a second language will continue. General questions about the online learning can be directed to Laurie Kardanyl and/or Chris Zarski, from Central Office (780-986-2500).

## Floor/Concrete Markings

Arrows stating KEEP RIGHT will be placed along hallways, going in both directions, so students can get in the habit of staying right when they walk in the hallway. These are vinyl floor markings (thanks to the Klassen family for generously supplying them to our school), which will eventually become tattered and worn mainly due to the cleaning machine used by our custodial staff during after hours cleaning. We will keep them on the floor until the students have a good idea of what “traffic flow” will look like and have a good idea of what physical distancing means and are demonstrating that they understand how to keep 6 metres apart as best that they can.

As well, 3 red physical distancing reminder markers will be painted on the concrete outside of each entrance, spaced 2-metres apart in a line, to remind students to keep their distance as much as possible when they enter the building. Thanks to Dave Allen from Leduc Mattress Mattress for donating the paint in order for us to get this done. Please be reminded that we are staggering our entry times and recess times to reduce the likelihood of students forming lines outside, as we all know that, pre-COVID, children were in the habit of lining up one behind the other. This should remind them that if they are in a situation where they are close to someone at the door, they should form a physically distanced line rather than bunch up.

Students will be taught all of these things at school; however, it would help us immensely if you are able to remind your children of this when you are with them in grocery stores, etc., where there are markings. Practice, practice, practice will help us help them!

## Lunch/Snack Breaks

There will be a nutrition break in the morning, a staggered lunch/recess break, and a staggered afternoon recess to maintain physical distancing among students. It was necessary to reduce our number of scheduled recesses from three to two due to reduced support staff this year. A schedule will be in place whereby staff will have the flexibility to sign up their class for breaks outside with their teacher supervising them, within set zones, daily so that they still will get outside for physical activity three times. This schedule will allow for more opportunity for classes to access the playground, which will only be accessible to one group at a time during recess breaks.

## Washrooms

Specific cohorts will be assigned specific washrooms that are as close as possible to their classroom, as per usual. We will not have a washroom use schedule. A pass system will be used to limit the number of students inside the washroom at once. If the washroom area has two toilets, for example, two students will be allowed in at once. It will not be “manned”, so students will be taught the washroom procedure so they know if it is okay to enter (i.e. is the washroom full or not?). There will be support in place at the beginning of the year for the younger grades so that an adult is with them while they are learning the system. We can make tweaks and changes as we see how the students are managing.

## Dismissal Times

Measures are being taken to prevent crowding in hallways and to support appropriate physical distancing. We will be assigning a specific exit door to each student, staggering dismissal times slightly (i.e. 2:50 - 3:10). The staggered exit schedule will be made once we know which students are in which cohorts. More specific information about this will be provided as soon as possible.

## Recess and Playground Equipment

Students will remain in their assigned learning cohort for recess activities. We will ensure each cohort has an area outside that supports physical distancing and promotes play and physical activity. We will stagger break times or assign student cohorts to specific areas of the schoolyard. Schools will follow the Government of Alberta’s Guidance For Playgrounds when using schoolyard and outdoor equipment.

Each child in each cohort will be assigned a specific colored pinnie so that cohorts can be easily identified by outside supervisors.



## Before and After School

School staff will be assigned to supervise areas outside school entrances. With this in mind, we will not be assigning staff to supervise playground equipment before and after school. This outside and inside supervision will help support physical distancing and is part of our Division's COVID-19 Re-entry Strategy. To support safety, this equipment will be off limits to students during these times. As well, there will not be supervision on the school field. Please understand that this is SAFETY related. We simply do not have enough staff to man stations outside and inside at entrances IN ADDITION to play areas. Please communicate this to your child. We anticipate that there may be some push back from some families who indicate that the park is public and, therefore, your child has a right to be there. As per previous explanation, we cannot physically supervise these areas. You need to be with your child if you permit them to stay on playground equipment after school. Otherwise, please be sure to tell them in advance of re-entry to school, that they need to head straight into the school when they arrive in the morning and head straight home when they leave. No pit stops to the park, as we do not have the manpower to tell your child that it is time to go home. Also, please keep in mind that it is our mandate to ensure that students arrive to and from school safely. If you tell your child they can play in the park after school, you are directly going against what we are mandated to do. So, your cooperation is appreciated as we work to ensure that children are safe at all times, to the best of our ability. Families who wish to take children to the playground at other times of the day are encouraged to follow the province's Guidance for Playgrounds to use the equipment as safely as possible.

## Closed-Campus School Community

If students are permitted to leave the school building because their parent is picking them up for some reason **during** the school day, they must:

- exit through the front door, as per usual Notre Dame protocol
- respect physical distancing and all other COVID-19 health protocols when off campus
- assess whether they have any symptoms of illness before they re-enter the school—students with newly developed symptoms will not be permitted to return to school
- re-enter the school through the front door as per protocol already mentioned so we know where students are

## Lunch

Typically, we have allowed parents to drop off lunches (fast food or otherwise) if students have forgotten them at home. Doing this daily has been onerous for our admin assistants to manage. With safety coming first, we will not be able to accommodate family members who want to drop off lunches. If a student forgets their lunch, families should phone the school to work out a solution.

Students will store lunches with their other personal belongings. All students must wash their hands before eating, and eat only their own food. Students are not permitted to share food under provincial health guidelines. Students will remain in their cohort to eat lunch. Multiple cohorts will not gather together to eat. We will make sure students have a full 20 minutes to eat their lunch.

## Food in Schools

There are clear provincial guidelines around food in schools during COVID-19. As a result, treats cannot be sent from home for birthdays or other special days, and teachers will not hand out food or treats in the classroom.

## School Nutrition Programs

Our division has received a grant that will allow all of the Division's schools to operate a school nutrition program. Details are still being developed, so plans are still to be announced. In the meantime, please be aware that the school will need to adhere to the following provincial guidelines:

- only designated staff will be permitted in food preparation areas
- under Scenario 1, partner staff responsible for operating the school nutrition program will be allowed in the school to help deliver the program
- partner staff must adhere to all COVID-19 health protocols and will not be able to enter the school if they have symptoms of illness
- all food served to students needs to be served in prepacked portions or served to students by designated program staff
- utensils will be used any time food is served to students
- there will be no shared food condiments or seasonings, such as ketchup or salt and pepper
- any leftover food will be thrown out—schools will not be able to package leftovers to send home to families

## Volunteers and Visitors

In-person visitors and volunteers will not be allowed at this time. This includes guest speakers, sports-team coaches and artists in residence. Individuals are encouraged to communicate with the school through email or by phone. Currently, parent volunteers are not permitted in the school building. However, we are optimistic that we will find ways to work with parent volunteers later in the school year.

All people entering the school will be required to enter with a mask on.

As well, please be aware that individuals authorized to enter the school include Canada Post, delivery and maintenance personnel who support the running of the school, and emergency responders. These people will only enter the school if the COVID-19 Information Screening Questionnaire indicates they are safe and if they have no symptoms. They must also sign the school's COVID-19 visitor log and will be required to wear a mask.

## STAR Catholic Staff Entering School Buildings

At this time, under Scenario 1, all Division staff are permitted to enter school buildings as required. This includes supply staff, facilities maintenance personnel, delivery employees, teaching and learning support staff and Division security staff. These staff members will only enter the school if the COVID-19 Information Screening Questionnaire indicates they are safe to do so and if they have no symptoms. They must also sign the school's COVID-19 visitor log upon entering. Division staff entering the school will be required to wear a mask.

## Family and School Communication

Families can stay in contact with their schools through email and over the phone. Families who need to go into the school must book an appointment in advance. Family members with a scheduled appointment will need to use the Government of Alberta's COVID-19 Information Screening Questionnaire before going to the school to determine if it is safe for them to attend. Families who are contacted to pick up a sick child can attend immediately. The person picking up the student must be safe to enter the school based on the COVID-19 Information Screening Questionnaire. Family members attending the school for any reason will be asked to complete the school's COVID-19 visitor log. Family members entering the school will be required to wear a mask. COVID-19 visitor log Division staff not regularly assigned to the school, authorized visitors and family members attending the school must fill out the school's COVID-19 visitor log to:

- confirm they are not ill and do not have COVID-19 symptoms
- provide their name
- indicate who they are meeting with
- note the time they arrived at the school
- note the time they left the school
- provide a signature confirming the information is true and accurate

## Student Teachers

We will continue to support the placement of student teachers. Student teachers will be expected to follow all safety and health protocols in place for Division staff and students, including the daily COVID-19 Information Screening Questionnaire. They will not be permitted to attend the school if they have symptoms of illness.

## Community Use of Schools

All community use of indoor school space is currently suspended—this is required to support the proper cleaning and disinfecting of the school facility and to limit access to the school by individuals who are not regular members of the school community.

## Transportation

Bus arrival and departures are being staggered as much as possible. Specific information about when your child's bus arrives at their stop in the morning will be supplied by the Division's Transportation Department when that information is available. The same applies for the end of the day.

For arrivals and departures, we will have two supervisors out front; one at the crosswalk and one in front of the school to direct students as they unload. If it so happens that one bus arrives before another bus leaves, students from the first bus will unload, followed by the next bus in order to reduce congestion on the front sidewalk and around the school. Specific unloading protocol will be communicated in advance of the first day of school by the busing company. As per the division's transportation plan, there are stringent protocols that have to be followed by busing companies to try to keep students as safe as possible. Mrs. Tellier-Phillips will create the bus protocol once the student bus information is available.

Students in grades 4 through 12 will be required to wear a mask on buses. Masks are optional for students in Kindergarten through Grade 3.

Also, be aware that transportation fee information and how those fees will be assessed will be the responsibility of the Division, as bussing is coordinated centrally. Information on this will come from the Division once they know how many students are riding each re-entry period, etc. Any questions specific to transportation should be directed to Central Office at 780-986-2500, Stefanie Webryk.

Here is a review of more general information that has been provided by our division with respect to bussing on the district re-entry plan:

- Students in grades 4 through 12, as well as bus drivers and other staff, will be required to wear masks during bus transportation.

- Parents and children/students should not be in the pick-up area or enter the bus if they have symptoms of COVID-19.
- Parents who have the ability to transport their children to and from school may consider doing so in order to allow for more opportunities for physical distancing on buses for the students that have no other options for transportation.
- Schools should develop procedures for student loading, unloading, and transfers that support physical distancing of 2 metres between all persons (except household members) when possible. These may include:
  - Students start loading from the back seats of the bus towards the front of the bus and start unloading from the front seats to the back of the bus.
  - Where feasible, limiting the number of students per bench unless they are from the same household.
  - Students from the same household may share seats.
- If a child becomes symptomatic during the bus trip, the driver will contact the school to make the appropriate arrangements to pick up the child/student.
- Bus cleaning and records:
  - There will be increased frequency of cleaning and disinfection of high-touch surfaces such as door handles, window areas, rails, steering wheel, mobile devices, and GPS devices prior to each run.
  - It is recommended that vehicle cleaning logs be kept.

## Learning Commons (formerly known as Library)

Lisa Rinas, our Learning Commons Technician will be going to classrooms with books, once throughout each week. This is just for the time-being, keeping in mind that we have been asked to limit the number of rooms that need sanitizing after cohort entry, and that these spaces must be cleaned and disinfected between each cohort of students. We will revisit this after the school year is underway, but for now this decision has been made for safety sake and due to the fact that our day-time custodial staff member will be very busy keeping up with sanitizing high touch surface areas throughout the school.

The protocol to access library materials and resources will be as follows, based on provincial recommendations:

- students and staff will not access the Learning Commons directly
- Mrs Rinas, wearing a mask and gloves, will pull books that are age appropriate and at various reading levels, from the shelves
- the resources will be disinfected and then delivered to the classroom
- inside the classroom, resources will be disinfected after each use by a student
- students will be permitted to take two books home per week, which should be returned to the classroom the next week on their specific delivery block day and time (to be communicated to parents by their classroom teacher)

- when Mrs. Rinas visits each week, books will be safely collected and will sit for two days and then be disinfected and reshelved.

## Emergency Procedures

School wide fire drills will not be done at this time; rather, classroom cohorts will practice their fire drills at staggered times. In the event of a real fire, however, classes would follow our regular evacuation plan. Lock down drills will also be practiced as per near normal for now.

## Family Choice Mid-Way Through a Quarter

### Shifting from In-Person to Online Learning

In some cases, a family may decide part way through each of the first two quarters of re-entry, that in-person instruction is no longer appropriate for their child. The family should let both their teacher and the Principal know they plan to move their child to an online learning group. There is more flexibility related to moving a student from in-class learning to online learning part way through the first two quarters of the year because of the nature of instruction (module approach) as compared to in-person instruction.

## Shared-Use Equipment

Use of shared items or equipment will be avoided. Playground Pals will not be running at this time due to the fact that it involves children signing out equipment to other children. Equipment that must be shared, for example, during Physical Education class, in order to facilitate playing of a game, etc, will be cleaned and disinfected before and after each use. The older the child, the greater the expectation that they should be able to manage doing this by themselves, with practice and guidance from staff. Users must perform hand hygiene before and after use of shared equipment.

Mr. Onyschuk has a plan for his PE classes for equipment use during COVID scenario one planning which he will share with parents.

Students will be assigned a hook below a shelf in which they can put personal items, such as coat, backpack, and lunch kit, as per usual. Teachers will come up with a classroom safety plan including staggering students so that they are safely distanced as much as possible when accessing items at their designated hook/shelf area in the hallway.

## Auxiliary Spaces

Students will go to the gym for Physical Education. Each cohort will have Mr. Onyschuk for PE once per week, then twice per week every second week. Their cohort will also have PE class with their homeroom teacher another two times per week. However, when possible, physical education will be done outside since the risk of transmission is lessened outside. Activities or sports that support physical distancing will be the new-norm.

## A Closer Look at In-Person Instruction Under Scenario 1

### Kindergarten Programming

Kindergarten programming under Scenario 1 will be full days of in-person instruction, every second day. Classrooms will be cleaned and disinfected at the end of each day, and each cohort of students will have their own set of toys, manipulatives and resources to support learning. These materials will also be cleaned and disinfected daily. Specifics for what will happen at the classroom level will be provided by the ECS teachers before the start of the first staggered week, which will happen the week of September 8th to 11th.

### General School Re-entry:

In some instances, there may be two teachers who share primary instructional responsibilities for a cohort. Other adults who enter the classroom to interact with a cohort of students (e.g. school administrators, the music teacher, a lunch supervisor) will follow strict provincial health protocols that include hand sanitizing and wearing a mask.

Cohorts will be assigned to enter and exit the school by a specific door and to use a specific washroom. As part of this strategy, students will be assigned to a specific area or wing of the school for break times and using the washroom.

## Staggered Entry Dates

We will be having a staggered entry for the beginning of school to allow for smaller numbers of students on the first two days of school. Kindergarten (ECS) will follow their own staggered schedule during the first week. The start date will be the follow days:

September 8th: **To be announced when teachers/cohorts have been assigned**

September 9th: **To be announced when teachers/cohorts have been assigned**

ECS cohorts will stagger throughout the first week, but teacher/cohort assignments still have to be assigned.

## Teaching and Learning

### Supporting Students with Special Needs

Returning to school can cause additional concern or anxiety for families of students with special needs. Families need to know we are taking steps to support them. These include:

- working with Alberta Health Services on COVID-19 safety protocols for some of the complex medical interventions and supports some students require, to keep both students and staff as safe as possible
- adding COVID-19-specific strategies as needed to student-support plans, such as Individual Program Plans (IPPs)
- Medication Management Plans or Individual Behaviour Support Plans
- addressing effective learning strategies for online learning in IPPs

We are forging ahead with our reading interventions programming, following COVID safety regulations specific to safe distancing and hand sanitizing. More details will be provided by Mrs Pichonsky, our Learning Supports Facilitator, as to the plan for safe administration of this programming.

### Use of Technology

We will be minimizing sharing of devices such as Chromebooks and iPads. At this point, we know that we have supplies to sanitize devices three times per day. Teachers will oversee the cleaning of units, teaching students how to do it, and also with the understanding that smaller children using devices will likely need more assistance.

We will be sending out a survey to parents of students in Grades 3 - 6 on Wednesday, September 2nd to gauge how many families may wish to/are able to send a Chromebook to school (we ask only because we have heard that some families may have purchased chromebooks for their child/children). The rationale for doing this is to free up as many Chromebooks so that we can allow more opportunities to access technology, with the understanding that no one will be using your child's Chromebook.

Devices will be disinfected between uses according to Division COVID-19 cleaning guidelines. Students may be encouraged to bring their own devices to school. In most cases, we



recommend Chromebooks because they work with the Google Suite of tools we use across our Division. Students who bring their own device will be responsible for taking it home to charge it every night.

Student progress report dates will be determined. Specific parent-teacher interview dates and times are also to be determined. At this time, they will for sure be aligned with the first re-entry option/exit option in mid-November, and the one mid-year. We will let you know as soon as possible, in the near future, what the second half of the year will look like for student progress reporting. Specifics as to what interview nights might look like will be determined closer to the date to determine whether or not Zoom interviews will take place and/or in-person interviews will take place. Decisions made in this regard will be safety related and will be dependent upon which scenario we are in as the date draws nearer.

## Responding to Illness

- We have developed procedures to address staff that become symptomatic during the school day to allow that staff member to leave the school and isolate for the time recommended by the Chief Medical Officer of Health. The staff member will be required to complete Alberta Health Service's online [COVID-19 Self-Assessment Tool](#) and arrange testing for the virus.
- If a child/student develops symptoms while at the school, the child/student should be asked to wear a non-medical mask if they are able to, and be isolated in a separate room. The parent/guardian should be notified to come and pick up the student immediately. If a separate room is not available, the child/student should be kept at least 2 metres away from other children/students. The student should be encouraged to access COVID-19 testing by accessing the [AHS Online Testing tool](#).
- The school may choose to use a contactless thermometer to help in their assessment of students and staff symptoms.
- If the child/student requires close contact and care, staff can continue to care for the child/student until the parent is able to pick up the child/student. The student and staff should wear a mask and close interactions with the student that may result in contact with the student's respiratory secretions should be avoided. If very close contact is required and the child is young the staff member should also use a face shield or eye protection.
- Staff/students must wash their hands before donning a mask and before and after removing the mask (as per [Alberta Health mask guidance](#)), and before and after touching any items used by the child/student.
- All items the student touched/used while isolated must be cleaned and disinfected as soon as the child/student has been picked up. Items that cannot

be cleaned and disinfected (e.g. paper, books, cardboard puzzles) should be removed from the classroom and stored in a sealed container for a minimum of 10 days.

- Schools must keep records of a student's known pre-existing conditions. If a student develops symptoms in or outside of the program that could be caused by COVID-19 or by a known pre-existing condition (e.g. allergies), the student should be tested for COVID-19 at least once to confirm that it is not the source of their symptoms before entering or returning to the school.
- If two or more staff/students within a cohort are identified as having symptoms consistent with COVID-19, the school should follow outbreak notification procedures as per routine zone protocols (under review for September 2020).